



Minutes of Pulham Market Parish Council Meeting, held at Pulham Market Memorial Hall, Pulham Market on Monday 12th April 2023, commencing at 7pm

Present: Cllr A Ford, Cllr S Hewitt and Cllr K Hammond Brewster. Cllr S Pietrzak gave apologies for late arrival and joined the meeting at 7.15.

Parish Clerk Mrs L Shulver

Members of the public – 1

2023-24/1 Council received and accepted apologies from Cllrs Alexander and Cllr Schwier. District Cllr Hudson and County Cllr Wilby.

2023-24/2 To receive any declarations of personal or prejudicial interest from members on any items to be discussed and to consider any dispensations.

No declarations received.

2023-24/3 To approve the minutes of the meeting held on 13th March 2023. **Council unanimously agreed that the minutes were accurate record of the meeting held on 13th March 2023. Cllr Ford signed a hard copy.**

2023-24/4 The Clerk (and Councillors where necessary) to provide an update on the matters arising of the March meeting and provide any other information on actions that have been undertaken since the last meeting.

The following actions have been completed;

- Council's application for a coronation grant of £200 to support community events has been successful. A cheque will be given to the organisers of The Village Green Picnic, scheduled for 7th May 2023. Details and photographs of the event will be requested to comply with the grant specifications. Council will pay for the hire of the hall facilities on the 7th, there is a small budget set aside should further funds be required to support the event.
- Saffron Housing have advised the work to the plane tree will commence in 4 months. No work has been carried out to trim the shrub growth around the recycle bins or to clear leaves from the alleyways, maintained by Saffron.
- Notice has been received and displayed on the parish website of an uncontested parish council election on 4th May 2023

Outstanding actions;

- No further correspondence has been received on the purchase of the metal container at the burial ground. The container will be cleared following the litter pick at the end of April and the Clerk will then contact Kent Skips to remove.
- A quote of approximately £3,500.00 has been received for repair of the damaged wall at the Memorial Hall. A minimum of one further quote will be required before council can consider this matter further.

- The Clerk advised that Julie Ringer from South Norfolk Council is corresponding on closure of the Beckvale Community Car account.
- Pulham Market Litter Pick will take place on 30/4/23 commencing at 10.30 pm. There will be a flexible approach to timings to allow participants to carry out a pick throughout the day. Cllr Pietrzak will organise advertisement posters around the village.
- Only one volunteer has come forward to help with a speed watch initiative. The Clerk will thank the volunteer but without further volunteers this cannot proceed.
- The Clerk will attend cemetery training on 24/4/23.

Action: The Clerk/Councillors

2023-24/5 To receive reports on matters of interest to the parish from District and County Councillors. **County Cllr Wilbys Report attached**

2023-24/6 *A member of the public attended the meeting to observe. The meeting was not adjourned as no matters were raised and a public forum was not required.*

2023-24/7 No correspondence was received from parishioners.

2023-24/8 To consider request to use The Village Green.
Council approved the use of The Green by Circus Ferrel. Set up will commence following the coronation events and they will depart on Sunday 14th May 2023. Usual conditions will apply.

2023-24/9 Planning working party to provide recommendations on each new planning application presented, full council to consider and ratify comments and verdicts to each application

2018/0111 2018/0112 – Outline Planning Permission – **Council submitted no comment - Remains pending consideration.**

2022/0949 - Farm diversification project for 16 acre field to maize maze, cut flowers and play area. Seasonal opening to school holidays.
Location: Land North Of Ashleigh Farm Wood Lane Pulham Market Norfolk – **Following site visit and consideration of amended plan submitted by the applicant – Submitted support provided no objection raised by highways - 23/07/22 - Remains pending consideration.**

2022/2255 – Change of use of existing building to dwelling and erection of ancillary cart lodge for use as domestic garaging.
Location: Agricultural building north of Gresham Farm, Semere Green, Pulham Market.
Submitted support with conditions 13/12/22

2023/0003 – Erection of new dwelling and garage
Location: Land South Of 23 Mill Lane Pulham Market Norfolk
Submitted support 25/1/23

2023/0167 – single storey rear extension and detached garage, including other alterations to existing bungalow
Location: Burgeland Place 23 Mill Lane Pulham Market
Submitted support 25/1/23 - Approved with conditions 28/3/23

2023/0155 Installation of 9 solar panels on rear roofs and battery in loft. Location: Goodings The Green Pulham Market IP21 4SU **Submitted support with conditions 14/3/23.**

2023-24/10 To consider work completed and further work required to the village centre flower bed. **The Horticultural Society has volunteered to add nutrients to the soil and provide plants for a 'good show' over the coronation weekend .**

2023-24/11 To consider further action on Speed Watch initiative. **No further action.**

2023-24/12 To receive notice of resignation from Semere Green Recreation Trust Chairman. **Council received notice, a letter of thanks will be sent and the Clerk will correspond with the Trustees.**

2023-24/13 To receive and consider comment on the bus service consultation. **Council received notice of the consultation; no comment required. The Clerk will provide notice on the parish website.**

2023-24/14 To consider invite and response to letter/email from Harleston Information Plus. **Apologies will be sent as no Councillors are able to attend the presentation on 19th April 2023**

2023-24/15 To consider increase of NALC annual subscription to £262.60. **NALC have advised the 20% increase is due to increased costs. They have apologised for delay in notice of this increase but will be offering free Councillor training to all members for 2023. Council ratified the increase.**

2023-24/16 To approve request for amended letter requesting **original** copy deeds/agreements relating to parish matters, held by Ashton Legal. **Councillors signed the amended letter. Cllr Hewitt will deliver the letter and collect documents.**

2023-24/17 To receive the SAM report
The SAM report to 10th April 2023 will be available on the parish website. The report indicates that over half of the vehicles entering the village from Harleston direction were travelling in excess of 30mph. The Clerk will request feedback from local villages who have procured 20mph restrictions within their villages.

2023-24/18 To receive EOY accounts for 2022/23 Council ratified the final receipts and direct debit payments since the March meeting to the end of the financial year. The balance at year end was £55,492.09.

Date	Details	Amount
EOY Adj		
16-Mar-23	Anglian Water Refund	89.20
22-Mar-23	E Lambert - Burial Fees	140.00
	EOY Adj Total	229.20
	Sub Total -Cumulative Current Account Income	40,939.76
31-Mar-23	Credited Interest	195.47
	Sub Total -Cumulative Instant Access Account Income	428.46
	Total Income 2022/23	41,368.22

Date	Payee	Description	Gross	Net	VAT
EOY Adj	2023				
27-Mar-23	Valda Energy	Pavilion Supply to 8/4/23	9.05	8.62	0.43
	EOY Adj Total		9.05	8.62	0.43
	Total Spend 2022/23		50,239.00	45,469.98	4,769.02

Income generated in 2022/23 was higher than anticipated; increased interest rates and burial ground income. Expenditure for 2022/23 was lower than anticipated with an underspend in admin costs, the 2022 Christmas tree was provided by PMMH and a small grant was procured that negated the need to use budgeted expenditure for the Queens Jubilee event. **Council ratified surplus funds to increase reserves for replacement of playing ground equipment and to repair the Memorial Hall curtilage, which remains the responsibility of the parish council.**

2023-24/19 To receive Annual Governance and Accounting Return for 2022/23 form 3
Council approved EOY reports prepared by the Clerk and received the draft AGAR Accounting Statement for 2022/23. The Clerk will submit the parish audit records for internal audit.

2023-24/20 To receive and ratify the Financial Statement for March 2023 and agree councillor authorisation.

Council unanimously ratified the Financial Statement for April 2023 and resolved it to be an accurate record of the Council's current financial position.

Action: Cllr Hewitt & Ford to authorise all payments.

The balance following presentation of the April Accounts transactions listed, will be £55,778.47

2 Cheques were raised: -

£400.00 parish contribution towards Quiet Lanes project in Guildhall Lane and £200.00 distribution of coronation grant to event organisers. Both payments will be included in the May accounts

Approved April Accounts

Receipts

Date	Details	Amount
April		
02-Apr-23	M & I Womack	90.00
02-Apr-23	NPFA Grant - Tennis Court Service	1,000.00
	April Total	1,090.00
	Sub Total -Cumulative Current Account Income	1,090.00
	Sub Total -Cumulative Instant Access Account Income	-
	Total Income 2022/23	1,090.00

Payments

[illegible]

2023-24/21 To consider the date for the May Meeting. Council resolved to hold the May Annual Parish Council Meeting (AGM) on Wednesday 10th May 2023. To be held in PMMH at 7pm This meeting has been moved to a Wednesday as Monday 8th May is a Bank Holiday.

All current councillors will retire on the 4th May 2023, the new elected councillors will accept office at the meeting on the 10th May 2023. There are currently 3 vacancies available for co-option.

2023-24/22 The Clerk to provide and receive items for the next agenda.

Resolved to include;

Consideration of;

Consideration of the internal audit and presentation of the EOY accounts prior to submission of external audit.

Consideration of Councils Assets and Registration.

Items for the village diary and/or magazine:

Coronation Picnic 7/5/23 and Funday Monday 8/5/23

Circus Ferrel

AGM

Speeding

The meeting closed 9.10

Signed.....

Date.....

Long Stratton A140 bypass approved. Final permission has been granted from South Norfolk District Council for a new-two-and-a-half-mile stretch of the A140 around the town of Long Stratton. Norfolk County Council will build the bypass which will reduce congestion, support housing growth, and help to bring economic growth benefits. As well as cutting journey times on one of the busiest routes in the county, the new road will also transform the town and surrounding area. It will remove traffic from the centre and almost double the population, as the road forms part of a wider scheme to build 1,875 homes and a new school. The project had taken a significant step forward in 2021 when the Department for Transport pledged £26.2m towards the £46.2m cost of the bypass. Additional funding will come from developers building the homes.

Communities. NCC has announced how it will allocate its share of the fourth round of the Household Support Fund, which will start from April 2023. The council will receive £13.4m from central government and will add an additional £400,000 to make the total programme of support worth £13.8m. This funding covers a 12-month period to the end of March 2024. This is the fourth round of funding from the Household Support Fund. The council has received over £20m from the government, with the council supplementing this with almost £2.5m since October 2021. By March 2024 the council will have spent £36.35m on Household Support, working closely with the district, borough, and city councils, VCSE and public sector partners to identify and implement a range of support measures to meet the needs of vulnerable households, as well as providing more robust and joined up information and advice to those who need it.

Homes For Ukraine Programme. Norfolk has marked the first anniversary of the UK Government's Homes for Ukraine programme which has seen 1,995 Ukrainian guests, including 640 children, arrive in the county to stay with 822 hosts. The county works closely with the district, borough and city councils on this scheme and are still looking for residents to help as there is a need for guests to be hosted. So, for anyone who is able, please consider being a host. By becoming a host, you can help provide a home for a family in need and be part of a better future for our Ukrainian guests. For more information you can contact NCC at ncchomesforukraine@norfolk.gov.uk

NCC – Trees for Norfolk. As the 1 million Trees for Norfolk initiative approaches the end of its 3rd planting season, NCC is pleased to announce a significant milestone in a journey to a greener, healthier county. The aim of 200,000 trees by the end of this season has been exceeded, with the total now standing at nearly 210,000 trees and hedgerows planted. The efforts of the community and our partner organisations have been vital in us achieving this and in securing a sustainable future for Norfolk. With funding secured for the next planting season in November, NCC will continue to work towards the goal of planting 1 million trees by 2025.

Norfolk Master Composters are Recruiting New Volunteers. Help nature and the environment by training as a Norfolk Master Composter volunteer to spread the word about home composting. Get involved in a wide range of activities from attending events and talks, supporting schools and community groups as well as encouraging friends, neighbours, and colleagues to compost kitchen and garden waste at home. The next free training course will be held on Saturday 20th May 2023 in Norfolk. For more details about this voluntary role email mastercomposters@norfolk.gov.uk or call 0334 800 8020

Best Wishes

Martin