



Minutes of Pulham Market Parish Council Meeting, held at Pulham Market Memorial Hall on Monday 11th Nov 2024, commencing at 7.00pm

Present: Cllr S Hewitt, Cllr Ford, Cllr Pietrzak, Cllr Herschel-Shorland, Cllr Schwier and Cllr Alexander. County Cllr Wilby and District Cllr Hudson.

Parish Clerk Mrs L Shulver

Members of the public – 5

2024-25/143 To receive apologies for absence. Apologies were accepted from **District Cllr Thompson.**

2024-25/144 To receive any declarations of personal or prejudicial interest from members on any items to be discussed and to consider any dispensations.

No declarations were submitted.

2024-25/145 To approve the minutes of the meeting held on 14th October 2024. **Council unanimously agreed that the minutes were an accurate record of the meeting held on 14th October 2024. Cllr Hewitt signed a hard copy.**

2024-25/146 To consider co option of additional council member.

Denise Holland, who has been attending parish meetings to observe, expressed an interest in standing as a councillor on Pulham Market Parish Council. Denise addressed Council, giving brief details of her back ground, why she would like to join the Parish Council and experience she may be able to bring to the role. Denise left the room for Council to consider. **Denise was invited back into the meeting and Council unanimously ratified her co-option. Cllr Holland thanked Council. Cllr Holland signed her acceptance of office, which was counter signed by the Clerk. Cllr Holland will submit declaration of interests within 28 days.**

2024-25/147 To receive report from the Chairman

Copy of the Chairmans report attached. ACTION a reminder will be included in the diary, that dogs are not permitted on the playing field. A further meeting at the burial ground will be organised in the new year to look at options for ongoing maintenance/improvements.

2024-25/148 To receive reports on matters of interest to the parish from District and County Councillors.

Reports from County Cllr Wilby and District Cllr Thompson are attached.

Cllr Wilby gave his report.

Cllr Alexander raised the cutting back of PROW's with the County Councillor.

During the last year and further back, Council have raised concerns to NCC on overgrown/obstructed PROWs, but this work has not been addressed. The farmers have recently carried out annual cutting back of their fields and adjoining PROW's. It has now been noted that NCC have subsequently attended and again cut back paths that have already been cleared. This exercise is a complete waste of money and time. Cllr Hudson

noted the contractors engaged by NCC have been addressing issues raised to them over the year from west to east (ie Kings Lynn to South Norfolk.) Council asked County Councillor Wilby to take this matter back and support their concerns.

Cllr Hewitt asked for clarity on housing related support provided by NCC. Confirmation was given that this is primarily young adults, ie transition from living within a family unit to independent living etc.

Cllr Hudson noted excellent support of remembrance events locally.

Cllr Hudson advised nomination are open for the 2025 Business Awards, until 13/12/24. Details available at <https://www.southnorfolkandbroadland.gov.uk/businessawards>

The new government has not provided conclusive support of neighbourhood plans and any parish council considering this process should ensure it will deliver their goals.

The District Council advised that 2 matters of non compliance on planning, relating to new fencing at both the village pubs, have been considered by the LPA. No action is required and the matters have been closed.

Cllr Hudson noted that Pulham Market now have a bus stop pole but no flag, near Falcon Rd. He is currently chasing up on this along with a missing flag in Pulham St Mary. Council advised they too are chasing up on this matter.

2024-25/149 Public Forum. 1 member of the public was in attendance to observe and 3 members of the public were in attendance to further discuss speeding through the village with Council.

With confirmation from members of the public in attendance, there are now sufficient volunteers to move forward with a community speed watch program. **ACTION The Clerk will progress this matter. She will also advise Pulham St Mary pc of this project and ask if they would be interested in joining the program.**

Council and members of the public confirmed their continued support to address speeding issues within the village. A member of the public has forwarded an example of speed awareness signs used in another parish, and with the support of the Parish Council she will try and find out if they have had a positive impact within the village sited.

3 members of the public, the County Councillor and the District Councillor left the meeting.

2024-25/150 To consider correspondence from parishioners.

Any correspondence received is included/addressed within the agenda.

To receive reports and ratify further action if required

2024-25/151 The Clerk to provide an update on the matters arising from the October meeting and provide any other information on actions that have been undertaken since the last meeting.

- The Clerk has communicated with a solicitor on registering Pulham Market memorial hall with Land Registry and renewing the lease. This matter will be moved to the December meeting, pending receipt of a quote for work required.
- Council requires continued cutting of the football pitch. The Clerk will contact the grass cutting contractor as cutting at the beginning of the year was a month late and Council would like this missed period to be transferred to current cutting requirements. A price will also be confirmed for any additional cuts that may be required. A request will be submitted to the contractor to complete work sheets from next year.
- 24/14613/STRW55 flytipping in the ditch fronting Julians Way properties, reported in August to SNC who are currently refusing to attend as the waste is in a dry watercourse. The Clerk confirmed, landowners either side of the ditch, in this case Norfolk County Council and Saffron Housing Trust, have revoked responsibility as they do not own the ditch.
Environmental services have confirmed they will not attend unless there is more than 20 tons of waste, the waste is hazardous or there are signs of business/criminal activity.
Anglian Water have confirmed they will only attend if hazardous waste is involved which will pollute water supply, such as human waste, oil sanitary products and they in turn would then report to the environmental agency.
Norfolk County Council and Environmental services have both referred to SNC as the agency responsible for clearing flytipping, even if it is in a ditch, which in this case is a dry ditch as it only acts to take away excess water when required.
Action the Clerk will send a summary to SNC, copying in both District Councillor and ask for a response. If the district council still refuse to clear she will again contact Saffron and NCC and remind them of Riparian Rights & Responsibilities of landowners of land either side, if there is nothing in title documents to recognise the ditch otherwise.
- No response has been received from Rob Pratt, NCC, on the Bus Stop flag. This and consideration of a new bin remains pending.
- The completed audit of the asset register has been circulated to Council and will be kept on file for the annual internal audit.
- Council approved the booking of The Green by the Horticultural Society for 17/5/25 for their annual plant sale.
- The Xmas tree is arriving on Tuesday 26/11. Cllr Ford will ask a local farmer for help with erection of tree and volunteers for putting lights on the tree. A lighting up event has been scheduled for Monday 2/12/24. Action The clerk will order refreshments from the post office shop.
- Details of consultation from East Pye Solar reference land near Long Stratton have been received. This will be included on the Councils media platforms and a request will be made to leave some paper copies in the post office shop. Online access is at www.eastpyesolar.co.uk

2024-25/152 Planning working party to provide recommendations on each new planning application presented, full council to consider and ratify comments and verdicts to each application

2022/2255 – Change of use of existing building to dwelling and erection of ancillary cart lodge for use as domestic garaging.

Location: Agricultural building north of Gresham Farm, Semere Green, Pulham Market.

Submitted support with conditions 13/12/22

2023/2438 The Falcon, erection of a fence within the boundary of the back garden to enclose a small garden (retrospective) – **support submitted 17/10/23**

2024/1265 Beaks Barn Dunnings Lane – conversion of agricultural building dwelling, and erection of new garage **Support submitted 7/6/24**

2024/2052 Hill House, Ipswich Rd, Pulham Market, Replacement of 3 **Support submitted 28/8/24**

2024/2797 Honeyplot Cottage, Guildhall Lane – Listed Building Consent casement window. **Support submitted 15/10/24**

New applications

2024/3167 and 3168 Blackthorn Farm Bush Green Pulham Market Norfolk IP21 4Y – Full planning and listed building consent, Conversion of part of attached outbuilding to annexe accommodation; internal and external alterations to main house. **Support submitted 13/11/24**

2024/3178 Orchard Farm Bush Green Pulham Market Norfolk IP21 4YB - Erection of a pergola and pavilion outbuildings. **Support submitted 13/11/24**

Consideration of a confidential planning matter was moved to the end of the meeting.

2024-25/153 To consider communicating with NCC on cutting of PROW's. **Matter raised with Councillor Wilby earlier in the meeting.**

2024-25/154 To further consider options and expenditure on street lamp shade/timers. **Councillors discussed costs to provide lamp shades and timers, and the necessity to consult before action can be taken to install. Councillors considered the impact of reduced lighting in the village. Council agreed not to consider installation of shades or timers to streetlights managed by the parish council in the village ACTION the clerk will respond to the request for action.**

2024-25/155 To received Norfolk Minerals and waste local plan consultation
Council received Norfolk Minerals and waste local plan consultation

2024-25/156 To consider action on renewal of PMMH lease. **Matter discussed during matters arising.**

2024-25/157 To consider delivery of stage 2 of playground project. **Matter discussed during the Chairs report.**

2024-25/158 To receive update on burial ground compliance and consider any actions
The last inspection meeting at the burial ground was cancelled due to bad weather. A meeting will be reorganised for spring 2025.

2024-25/159 To consider car park maintenance
Cllr Wilby/NCC have agreed to provide £2000.00 towards the project. There is currently a quote for £4,250.00 +vat. ACTION 2 further quotes will be procured.

2024-25/160 To consider provision of 2nd Defibrillator.

Cllr Hewitt confirmed if a second defibrillator is required it would be at the cost of the Parish Council. ACTION the clerk will procure costs

2024-25/161 To receive SAM report. **The most recent report was taken for traffic entering the village from Harleston direction. Council requested copy is forwarded to GO/NCC to support the need to consider traffic calming/mitigation.**

To Ratify Expenditure

2024-25/162 To consider Clerks annual salary increment. *The Clerk left the room while this matter was considered.*

Council ratified an increase of 63p per hour pay rate increment. As provided for under the NJC agreed rates of pay from 1/4/24. This increase including back dated pay will be included in the November salary payment.

The Clerk thanked Council.

2024-25/163 To receive and ratify the Financial Statement for November 2024, approve the bank reconciliation for October 2024 and agree councillor authorisation.

Council unanimously ratified the Bank and Financial Statements and resolved them to be an accurate record of the Council's current financial position.

Action: Cllr Herschel-Shorland approved the October 2024 Bank Reconciliation. Cllr Alexander and Ford will authorise payments for November 2024.

The balance following presentation of the November Accounts transactions listed, will be £76,082.18

Approved October Accounts

Receipts

Date	Details	Amount
Nov	2024	
	Nov Total	-
	Sub Total -Cumulative Current Account Income	41,134.18
30-Jun-24	Interest	452.19
30-Sep-24	Interest	509.42
	Sub Total -Cumulative Instant Access Account Income	961.61
	Total Income 2024/25	42,095.80

Payments

Date	Payee	Description	Payment	Gross	Net	VAT
Nov	2024					
13-Oct-24	ICO	Disc for paying DD	DD	-5	5.00	
16-Oct-24	Waveney Trees	Tree work near village hall	B/Trf	360	300.00	60.00
27-Oct-24	Valda Energy	Sports pavilion supply	DD	9.43	8.98	0.45
31-Oct-24	Unity Bank	September Bank Charges	B/Trf	5.4	5.40	
11-Nov-24	CPRE	Annual Subscription	B/Trf	36.00	36.00	
11-Nov-24	PMMH	Sept and Oct Room Hire	B/Trf	35.00	35.00	
11-Nov-24	Tops	Grounds Maintenance contract	B/Trf	3,492.00	2,910.00	582.00
11-Nov-24	S Hewitt	Reimburse - Peat for village maintenance - Cherry Lane GC	B/Trf	30.00	25.00	5.00
11-Nov-24	L Shulver	Clerks Admin	B/Trf	23.80	23.80	
11-Nov-24	L Shulver	Reimburse Office Expenses - Paper from Amazon	B/Trf	19.99	16.66	3.33
30-Nov-24	Unity Bank	Bank Charges October	B/Trf	6.00	6.00	
	Nov Total			4,012.62	3,361.84	650.78
	Total Spend 2024/25			35,240.69	30,684.85	4,555.84

An additional payment of £13.96 will be raised to reimburse S Hewitt for plants for the village, this invoice will be included in the December accounts.

2024-25/164 To consider the date for the December Meeting. **Council resolved to hold the December parish meeting on the Monday, 9th December 2024**

2024-25/165 The Clerk to provide and receive items for the next agenda.

Resolved to include;

To consider car park repair, 2nd defibrillator, ongoing consideration of registration/lease PMMH, income and expenditure YTD and budget for 2025/26

Items for the village diary and/or magazine:

Thanks - Remembrance services
Christmas Tree lighting up event Monday 2nd December
Community Speed Watch
No dogs on the playing field.
East Pye Solar consultation
Reporting pot holes
NCC Adoption – Adopt East

The member of the public left the meeting

Confidential Minute

The meeting closed 10.06 pm

Signed.....

Date.....

Chairman's report to Pulham Market Parish Council 11th November 2024

Since the last meeting:

Thank you to Julie Jillings, Theresa Miller and their craft group for this annual display on the seat on the Green for Remembrance Day.

Car Park

Thank you to Martin Wilby our County Councillor and Gary Overland NCC Highways for agreeing to contribute £2k towards the cost of repairing areas of the village car park.

Playing Field

A set of swings has been ordered from HAGS – hopefully for installation by Premier Playgrounds before Christmas. Once this has been done and replacement hangers fitted to the existing swings, the council can then consider final items from the residual monies. I will then send a report to Geoffrey Watling Trust & TENEC Trust thanking them for their contributions to this project.

I have had reports of late night noise/activity on the field – no evidence of this.

Also I have had it reported to me that a person(s) have been walking their dog(s) on the field – again no evidence of this, but I will put some additional signs at the field ref NO DOGS.

TUFC have confirmed that they will not have any use for our 14×7 size goals at the field so we can again consider selling them.

Grass Cutting

It is important the playing field continues to be cut as necessary over the winter months for TUFC home games. I have dates of their home games until end of year.

The hedge at the side of the hall needs cutting – it is on TOPS schedule.

I would like Lisa to contact Tom regarding these points

Burial Ground

TOPS have cut and cleared the wild flower area and generally the area looks well maintained.

However, we do need to clear the extensive overgrowth, holly and elder which has overtaken some areas and graves. I also think we should also give serious consideration to levelling some of the older graves, particularly those in the far south east sector. I suggest we plan a spring clearance day/weekend and try to get some volunteers for a working party. We could also include removal of the container/concrete apron and tidy that corner area.

Steve Hewitt

11th November 2024

County Cllr M Wilby Report

Congratulations to Harleston Players and everyone involved with their recent production of DAD'S ARMY at the Harleston Sancroft Academy. It was an outstanding performance and the packed audiences certainly enjoyed recognising all of the characters that we are used to seeing on the TV.

Have your say on Norfolk County Council's savings proposals as it seeks to agree a balanced budget for 2025/26, NCC is asking for your views on a number of proposals to save money or raise revenue in the next financial year. As part of the council's work to find £47.72m of savings, public consultations are now open on three of the proposals under consideration. They are, Raising Council Tax, Reducing Street Light usage and Review of our Housing Related Support Services. Full details of these proposals, as well as information on how residents can have their say, can be found on our website or to receive a hard copy of the consultation document, or request in a different format residents can call 0344 800 8020, or email haveyoursay@norfolk.gov.uk The budget for 2025/26 will be agreed at the full council meeting on February 18th 2025.

More young people in Norfolk are being supported to stay at home with their families or return home, thanks to the specialist support being provided by NCC. The council's New Roads programme, which provides rap around support for children at risk of coming into care, or those already in care, has prevented 395 children coming into long-term care since it was launched four years ago. This has avoided costs of £35m and substantially improved outcomes for young people who have often faced significant challenges. The council is now extending the approach to work with children with disabilities and their families. The success is one of several outlined in the annual review of children's residential care.

NCC is calling on people from all different backgrounds and family make-ups to consider becoming adoptive parents. NCC is a proud partner of Adopt East and is currently looking for parents for 18 children in care waiting for their forever home. The council needs adopters for children of all ages and is particularly looking for adopters for brothers and sisters, toddlers and young children aged four and older and children with disabilities. For more information go to www.norfolk.gov.uk/adoption or call 01603 638343

Are you 66 years or older? If you are, then you can travel on bus services in Norfolk and across England for FREE with a concessionary bus pass from NCC. You will be able to travel for FREE on all local bus services from 9.30am until the last bus of the day Monday to Friday and at all times during weekends and bank holidays. All information can be found at www.norfolk.gov.uk/concessionarytravel

My next surgery will be on Saturday 4th January 2025 10am at HIP

Martin

Cllr Delme Thompson:
Report for Pulham Market Parish Council November 2024.

Remembrance Service My thanks to all who helped facilitate and attended services across our Parishes once again this year.

Reminder for those booked in for the Town and Parish forum

This Wednesday 13 November at the Horizon Centre, 9:30am start, concluding at 12:30pm. For those unable to attend, slides and summary notes will be circulated shortly after the meeting.

Nominations are open for the 2025 Business Awards. Businesses can nominate themselves yourself for up to two awards in any of the 10 categories below.

1. Business Growth
2. Business Innovation
3. Employer of the Year
4. Environmental Impact
5. Food and Drink Producer of the Year
6. Excellence in Advance Manufacturing and Engineering
7. Excellence in Insurance, Financial and Professional Services
8. New Business
9. Small Business of the Year
10. Tourism Business of the Year

Full Details: Broadland and South Norfolk Business Awards categories | Broadland and South Norfolk Parishioners can support their favourite shop and pub by voting for them as 'Retailer of the Year' and 'Pub of the Year', and will be entered into a prize draws for the chance to win £100 of shopping and pub vouchers. Nominate your business, favourite retailer or pub today

Retailers and pubs can request a marketing pack at
awards@southnorfolkandbroadland.gov.uk

Nominations close on 13 December 2024. The awards ceremony will take place on 19 March 2025 at Norwich City Football Club.

The Business Breakfast Tuesday 3 December at Park Farm Hotel, Hethersett 7:30am - 9:45am with optional networking until 10:15am | £13.95 per person

There will be two keynote speakers and council officers will be giving a business support update

A cooked buffet breakfast with tea and coffee will be provided, please select your choice from the drop down menu during the booking process. Please book to secure your space by 26 November as our previous breakfast was over-subscribed.