



Minutes of Pulham Market Parish Council Meeting, held at Pulham Market Memorial Hall on Monday 10th June 2024, commencing at 7.00pm

Present: Cllr S Hewitt, Cllr Ford, Cllr S Pietrzak, Cllr Alexander and Cllr S Herschel-Shorland
Parish Clerk Mrs L Shulver
Members of the public – 1

2024-25/72 To receive apologies for absence. Cllr Schwier, County Cllr Wilby, District Cllr Hudson and District Cllr Thompson.

2024-25/73 To receive any declarations of personal or prejudicial interest from members on any items to be discussed and to consider any dispensations.

No declarations were submitted.

2024-25/74 To approve the minutes of the meeting held on 13th May 2024. **Council unanimously agreed that the minutes were an accurate record of the meeting held on 13th May 2024. Cllr Hewitt signed a hard copy.**

2024-25/75 To received report for the Chairman, Cllr Hewitt.
Cllr Hewitt gave his report, copy attached.

2024-25/76 To receive reports on matters of interest to the parish from District and County Councillors/.

2024-25/77 **Reports from County Cllr Wilby, District Cllr Hudson and District Cllr Thompson are attached.**

2024-25/78 Public Forum – Anne Cleveland attended the meeting to provide an update and ask for the Parish Councils support for the Pulhams Men's Shed. Council received her report and advised they would be happy to support the Pulham Men's Shed by promoting and in any way they can within the restrictions of their policies. **The Men's Shed Update Report is attached.**

2024-25/79 To consider correspondence from parishioners

Correspondence has been received advising that the current Chairman of TUFC is stepping down, thanks were given for the ongoing support of the Parish Council. TUFC will continue to use the facilities at Pulham Market.

To receive reports and ratify further action if required

2024-25/80 The Clerk to provide an update on the matters arising from the **May** meeting and provide any other information on actions that have been undertaken since the last meeting.

- Cllr Hewitt requested work resume on preparation of the renewal of the rolling lease for the memorial hall. **Action** Cllr Ford will discuss the current lease with other Councillors before the next meeting.
- The Clerk has diarised contacting the contractor to cut back the boundary of the football field, for August, to organise for the work to be completed when the nesting season has finished.
- Council remain unhappy with the service provided by the GM contractor. **Action** the Clerk will send a letter advising the contractor and providing a copy of the contract for reference.
- Cllr Hewitt has prepared a flyer to be delivered with the diary, requesting volunteers to tend the planting in the village. **Council ratified £27.00 to print.**
- The Clerk has re reported the 30mph speed sign in Colegate End Rd – ENQ900267513.
- Council requested the Clerk chase Bierton and Woods on the plaque for the village garden.
- Council requested the Clerk email Gary Overland, copying in the County Councillor on the area where the ditch has been filled by Copperfields. The area has not been seeded and will fill with weeds if not attended to.

2024-25/81 Planning working party to provide recommendations on each new planning application presented, full council to consider and ratify comments and verdicts to each application

2022/2255 – Change of use of existing building to dwelling and erection of ancillary cart lodge for use as domestic garaging.

Location: Agricultural building north of Gresham Farm, Semere Green, Pulham Market.

Submitted support with conditions 13/12/22

2023/2438 The Falcon, erection of a fence within the boundary of the back garden to enclose a small garden (retrospective) – **support submitted 17/10/23**

2024/1062 1 New Cottages Wood Lane Pulham Market, proposed internal alteration, removal of outbuilding and single storey extension to dwelling. **Support submitted 14/5/24, approved with conditions 28/5/24**

2024/1207 18-24 Mill Lane Pulham Market, removal of variation of condition S37/S19 **To respond by 24/5/24**

2024/1174 Hedge to be removed to aid drainage works land off track south of Guild hall Lane **respond by 30/5/24**

New applications

2024/1265 Beaks Barn Dunnings Lane – conversion of agricultural building dwelling, and erection of new garage **No Objections, consider approval submitted 7/6/24**

2024-25/82 To provide an update on the burial ground meeting of the 31/5/24. **The Burial Ground Committee have identified some continued non-compliance, personal letters will be sent to individuals responsible. The burial committee noted a plot in the name of Goodley has been levelled and the stone up righted,**

permission was not given by the Council, but the work carried out is an improvement.

The Clerk will refer to the current burial ground cutting contract and will contact the contractor to advise of any areas that have been missed.

A notice drafted by Cllr Hewitt, welcoming individuals to the burial ground, while advising of due care required because of uneven ground and other potential hazards, was approved. Action the Clerk will erect notice/s at the burial ground.

2024-25/83 To consider expenditure to repair the PMMH car park. A quote has been received from Waterfield & Sons for £4,250.00 + vat to repair the car park. Cllr Herschel-Shorland will approach a second contractor for a quotation.

2024-25/84 To receive SAM report. Sam report to 7/6/24 is available on the parish website.

To Ratify Expenditure

2024-25/85 To receive and ratify the Financial Statement for June 2024, approve the bank reconciliation for May 2024 and agree councillor authorisation.

Council unanimously ratified the Bank and Financial Statements and resolved them to be an accurate record of the Council's current financial position.

Action: Cllr Herschel-Shorland approved the May 2024 Bank Reconciliation. Cllr Alexander and Ford will authorise all payments for June 2024.

The balance following presentation of the March Accounts transactions listed, will be £79,556.36

An additional payment of £50.96 for plants and soil for the village planters has been raised, this payment will be included in the July accounts.

Approved June Accounts

Receipts

Date	Details	Amount
June 2024		
03-Jun-24	Burial Fees - A Riches	360.00
	June Total	360.00
	Sub Total -Cumulative Current Account Income	18,772.81
	Sub Total -Cumulative Instant Access Account Income	-
	Total Income 2024/25	18,772.81

Payments

Date	Payee	Description	Payment	Gross	Net	VAT
June	2024					
13-May-24	Adjustment for VAT	Sams Shopper - gifts for volunteer trainers		0 -	3.00	3.00
13-May-24	Adjustment for VAT	Medler turf - turf for memorial hall		0 -	18.69	18.69
27-Apr-24	Valda Energy	Pavillion supply	DD	5.07	4.83	0.24
27-May-24	Valda Energy	Pavillion supply	DD	10.10	9.62	0.48
15-May-24	Clear Councils Insurance	Parish Insurance	B/Trf	1,122.83	1,122.83	
21-May-24	NBB Recycled Furniture	Bench - from grant Pulham Market Society	B/Trf	474.00	395.00	79.00
10-Jun-24	PMMH	Room Hire May	B/Trf	17.50	17.50	
10-Jun-24	L Shulver	Expenses for May	B/Trf	23.80	23.80	
10-Jun-24	Tops Garden Services	GM Contract	B/Trf	3,492.00	2,910.00	582.00
26-Jun-24	L Shulver	Salary June	B/Trf	609.00	609.00	
26-Jun-24	HMRC	PAYE Mth 3	B/Trf	77.40	77.40	
30-Jun-24	Unity Trut Bank	Bank Charges	B/Trf	18.00	18.00	
	June Total			5,849.70	5,166.29	683.41
	Total Spend 2024/25			8,443.52	7,746.20	697.32

2024-25/86 To consider the date for the July Meeting. **Council resolved to hold the May parish meeting on 8th July 2024**

2024-25/87 The Clerk to provide and receive items for the next agenda.

Resolved to include;

Update on car park repair, PMMH lease preparation, plaque for the village garden and general ground maintenance (if required)

Items for the village diary and/or magazine:

Notes of congratulations to the Pulham Players, for the D Day exhibition and the playing field grant.

The meeting closed 9.00pm

Signed.....

Date.....

Chairman's report to Pulham Market Parish Council 10th June 2024

Since the last meeting:

Pulham Players held another successful spring production in the Memorial Hall at the end of the Bank Holiday week.

Paul Turner put on most impressive display in the Memorial Hall to mark D – Day.

Barclays are not making it easy for Darryl Parr to transfer the banking arrangements for the Memorial Hall to include other nominated trustees, although all the requested forms had been submitted. Arrangements were made to pay the Memorial Hall Insurance which was due on the 1st June. Lisa has copies of paid receipts for Parish Council records.

Geoffrey Watling Charity have advised me that they will give £3k towards the play equipment project, this leaves us £2k short of the budgeted amount. I have contacted TENEC and told them of GWC decision and whether they can give the £2k balancer.

Grass cutting continues to be an issue. Tom has dispensed with the services of one of his staff and the Green was cut last Wednesday 5th June by Luke. I believe this will have been the 4th cut this year.

By chance I met Tom at the playing field at the end of last week. The field had been left the previous time TOPS were in the village. I expressed our concern regarding the poor service he is giving us this year and the fact that he does not respond to any phone calls or emails. He then rang me later that morning to say he could not finish the field as a bearing had gone in his mower!

I complained to Saffron Housing about the state of the grass at the end of Falcon Road, following a very poor cut by their contractors. Paul Bunce replied to me which I forwarded to you all saying that they will be returning to have their own in-house ground maintenance team with a 3-week cycle as opposed to the current 4/5 weeks (*and longer*).

Waterfields have sent a quote for repairing the car park, a strip across the front about 3 metres deep - £4,250 plus vat. You may have noticed there is one large pot hole appearing plus several cracks.

The seat sponsored by The Pulham Market Society is now in place at the rear of the Memorial Hall and as I write it just needs to be bolted down.

I have circulated a flyer I should like to go out with the July diary calling for gardening volunteers to help keep the village centre tidy.

MW Report

Norfolk County Council has been appointed by Arts Council England to lead both the Norfolk and Suffolk Music Hub from September 2024, as part of an ambitious national programme to provide high-quality music education for all children and young people. NCC's Music Service has led the Norfolk Music Hub, a partnership of organisations and schools which engage with children and young people in music making, since 2012. As the new Hub Lead Organisation for both counties, NCC will receive just over £2m from the DfE to coordinate music education, plus £661,967 to invest in new musical instruments, equipment and technology tailored to the needs of children and young people in Norfolk including those with special educational needs and disabilities.

Five children in Norfolk come into care every week and Norfolk County Council is calling for more people to come forward to give them a loving home. There are more than 1,200 children in care in Norfolk and although numbers have stabilised in recent years, the council needs more carers to provide stability and safety for the children it looks after. The council is urging more people to consider fostering and encourage more businesses to become Fostering Friendly Employers. Fostering Friendly Employers support their staff by giving them flexibility to take their foster child to medical appointments, attend parent evenings and sports day, or to work from home if the child is sick. NCC has recently become accredited as a Fostering Friendly Employer and has 30 employees who are also Foster Carers. To find out more, please contact our dedicated team at www.norfolk.gov.uk/fosteringandadoption or call 01603 306649.

Four Norfolk teenagers have been officially inaugurated as the county's new Members of Youth Parliament (MYPs) at a special ceremony held by NCC. Norfolk Youth Parliament helps young people to have a voice on the future of Norfolk and make a positive difference in their local community. Working with regional MPs and local Norfolk councillors, the young leaders will represent their peers and advocate for important issues such as education, mental health, and climate change. The new MYP for South Norfolk is Beau Berwick. All the MYPs are aged between 13 and 18, were selected through a rigorous process that included applications, interviews, and public voting. Their passion for public service and dedication to their communities stood out throughout the selection process.

A cooperation agreement has been signed between NCC and the Ukrainian region of Lviv which is designed to explore knowledge transfer, educational exchange, and trade opportunities. The historic Memorandum of Understanding (MoU) was signed at the Ukrainian Embassy in London by the leader of NCC Kay Mason Billig and in Lviv via video link by Maksym Kozytskyi, Head of the Lviv Regional Military Administration. It is the first such agreement to be signed with Lviv by any part of the UK. Norfolk and Lviv have identified several key opportunities for collaborative working, including the TechBridge programme, a strategic partnership between the UK Government, Ukraine Ministry of Digital Transformation and Ukraine Ministry of Foreign Affairs to forge connections between our tech ecosystems.

If you are going to the Norfolk Show, you will get a warm welcome in NCC's marquee where you can find out about, fostering, firefighting, apprenticeships, adult learning, volunteering and much more. Find us on Stand 200 – Third Drive

My next surgery will be at HIP in Harleston on Saturday 6th July the day before the Pink Tractor Ladies Rally

Best Wishes Martin

Good evening, Chair, Cllrs

Sorry I can't be with you in person. I am away on a road trip in Europe.

Couple of brief updates (date of report Friday 7th June 2024)

General Election – Voting (Registering / Photo ID)

With the general election called for 4th July 2024, whichever way you want to vote, you can't vote without first being registered as an elector. If you are not already registered, it only takes five minutes online at <http://www.gov.uk/register-to-vote>

Registration to vote by 18th June, application for postal votes is 5pm 19th June.

To vote in-person at the election you need to ensure you have an accepted form of ID. Accepted forms of ID include a UK, European Economic Area (EEA) or Commonwealth passport or drivers' license; and some concessionary travel passes, such as an older person's bus pass or an Oyster 60+ card. Voters will be able to use expired ID if they are still recognisable from the photo. Anyone who does not have one of the accepted forms of ID will be able to apply for free ID online <https://www.gov.uk/apply-for-photo-id-voter-authority-certificate>

The full list of accepted ID is available on the Electoral Commission's website, along with more information about the new requirement and details of how to apply for the free ID, at <https://www.electoralcommission.org.uk/voting-and-elections/voter-id>

Any information or questions then

<https://www.southnorfolkandbroadland.gov.uk/elections/general-election>

Natural Flood Management Measures

A practical guide for farmers and landowners is online here <https://norfolkriverstrust.org/wp-content/uploads/2024/02/NFM-Handbook-East-Anglia.pdf>

SNC 10k Run

Runners can now book their place for South Norfolk Council's EAMA10K in Wymondham on Sunday 17 November <https://www.southnorfolkandbroadland.gov.uk/eama10k>

South Norfolk Council - Town & Parish Forum

As a reminder, the next Forum is scheduled for Tuesday 9th July 11am – 12pm. The June meeting was recorded and is online here <https://youtu.be/n4L9rl0J2jw>

Best Wishes

Clayton Hudson

Local Member for Beck Vale, Dickleburgh & Scole, South Norfolk Council

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e: mail@claytonhudson.co.uk

Cllr Delme Thompson:
Report for Pulham Market Parish Council, June 2024.

Grass Cutting – Recommendation request. To note Councillor Wilby's recommendation of excite Solutions Limited from Hoxne. Contact details are office@excitesolutions.net or call Barry on 07856 739877

General Election Full details of all candidates standing across South Norfolk and Waveney valley, as well as details of polling stations, can be found here: General Election – Broadland and South Norfolk (southnorfolkandbroadland.gov.uk)

The Business Breakfast - Open to any business, large or small.
Wednesday 19 June at Dunston Hall from 7.30am to 9.30am/9.45am.

Keynote speakers will be;
Lanassir Gunton, from Swank Interiors - 'People and Workspaces – Enhancing the workplace through thoughtful design'.
Ashley Shorey-Mills, Sizewell C Supply Chain Engagement Director - 'Sizewell C - Delivering a local supply chain'.
Mike Harrowven JP DL - 'King's Award for Enterprise' South Norfolk Council will be giving businesses a Business Support update

Cooked breakfast provided. £13.95 per person.
Places can be booked here

Apply for it!

As mentioned last month, there is now a simplified page layout on the SNC website to help people access the application processes for a wide range of resources – whether they wish to apply for a recycling bin, find out about community grants or even job vacancies at the council. I hope councillors and parishioners find this useful.
Apply for it online – Broadland and South Norfolk (southnorfolkandbroadland.gov.uk)



The Pulhams Men's Shed Update

June 2024

The Pulhams Men's Shed (TPMS) is now a registered Charity (No. 1208341) and its charitable object is:

For the public benefit, the preservation and protection of good health among people in Pulham St Mary, Puham Market and the surrounding areas, including those who are retired, unemployed or have health problems, through the provision of facilities for hobbies, recreation or other leisure time occupations including practical interests, skills sharing, the learning of new skills and helping with community-based projects.

A Steering Group was formed in March 2024 to oversee the project and 3 Trustees were appointed:

Clayton Hudson – Chair
Anne Cleveland – Secretary
David Howlett – Treasurer

The Steering Group meets monthly to initiate action, monitor progress and co-ordinate the start-up phase.

A number of meetings and socials have been held to promote the TPMS project more widely and share ideas, and information about TPMS is also on social media. A Founder Member scheme was launched in May to gain support and will be open to the end of June— so far 25 members have signed up. Having a sizeable group of Founder Members gives an indication of local commitment to the project and demonstrates to potential funders and other donors the level of support for TPMS in this area. A key goal will be to obtain grant funding to facilitate the next phase of the project.

Two sub-groups have been formed to co-ordinate some of the work of the committee. One group to lead on outline plans for the Men's Shed building and discussions with the planning authorities. Another group is reviewing suitable guidelines and policies ready for when TPMS is operational.

The next key phase is to agree outline plans for the site at South Green in Pulham St Mary and start discussions with SNC regarding planning.

We would like to invite members of Pulham Market PC to give TPMS their support so that we can build a broad consensus and commitment to the project.

Anne Cleveland
Secretary