



PULHAM MARKET PARISH COUNCIL

Mrs W Alcock email clerk@pulhammarketparishcouncil.gov.uk Tel: 07352 165326

TO MEMBERS OF THE COUNCIL - You are hereby summoned to the Annual Parish Council Meeting (AGM)

On Monday 11th May 2026, commencing at 7.00pm in Pulham Market Memorial Hall.

(Members of the public and press are welcome to join the meeting)

AGENDA

1. Appointment of Chairman and receive declarations of acceptance of office.
2. To consider appointment of a Vice Chair
3. To consider accepting apologies for absence
4. To receive any declarations of personal or prejudicial interest from members on any item to be discussed and consider any dispensations.
5. To approve and sign the Minutes of the last meeting held on 13th April 2026.
6. Parishioner public forum – when-ever possible, please advise the Clerk in advance of the meeting if you will be raising any points.
7. To consider correspondence from parishioner/s
 - a. Rose bed around the village sign
 - b. Complaint regarding the Green being used for ball games.
8. To receive report from the Chairman
9. To receive reports on matters of interest to the parish from District and County Councillors

Meeting closes for public participation.

10. Car Park

- a. Overview
 - b. Ongoing maintenance of car park
 - c. Communications
11. The Clerk (and Councillors where necessary) to provide an update on the matters arising from the minutes of the last meeting and provide any other information on actions that had been undertaken since the last meeting.
12. Confirmation / Appointment of Representatives to the following:-
- a. Semere Recreation Ground Trustees: Currently Mrs J Fumero
 - b. Town Estate: Currently Cllr Schwier & Cllr Alexander
 - c. Tenec Trust: Currently Mrs J Thorp & Ms G Franklin
 - d. Planning working party: Full Council.
 - e. Burial Ground working party: Currently Cllrs Schwier, Alexander & Ford. Mr P Schwier with Full Council assisting as required.
 - f. Footpath Warden: Helen Sant
 - g. Tree Warden: Currently vacant

13. To review the current working groups and their membership and consider terms of reference.
14. To receive report on SAM data
15. Planning

a) Planning applications for ratification

- I. 2026/0857 – The Old Rectory, The Green, Pulham Market - Proposed orangery on south elevation. Internal alterations and repairs. Reinstate upper floor over stables. Demolition of modern structures. Improving site entrance. Re-instatement of blocked doorways. Upgrade of boundary treatments.

Council has no objections to this application.

- II. 2026/0858 – Listed building application - The Old Rectory, The Green, Pulham Market - Proposed orangery on south elevation. Internal alterations and repairs. Reinstate upper floor over stables. Demolition of modern structures. Improving site entrance. Re-instatement of blocked doorways. Upgrade of boundary treatments.

Council has no objections to this application.

b) Planning applications for consideration – none at time of drafting agenda.

c) Council to note planning decisions

- I. 2026/0671 – Works to trees in Conservation Area - The Old Rectory, The Green, Pulham Market – No objections.

Governance

16. To consider recommended revisions to annually reviewed policies.

- a) Standing Orders
- b) Financial Regulations
- c) Statement of Internal Control
- d) Members Code of Conduct

Finance

17. To receive the Internal Auditors summary report on action arising of the Internal Audit Report 2025/26

18. Council to note the Notice of Public Rights for inspection of unaudited accounts.

19. Council to note the bank reconciliation to the 30th April 2026

20. Council to note receipts since the last meeting.

21. Council to approve payments since the last meeting.

22. Council to note the budget monitoring report to 5th May 2026

23. To agree two Councillors to authorise payments and note receipts for the next month.

24. To ratify the banking mandate for direct debit payments to Unity Bank charges, Valda Energy, Wave, SSE and ICO

25. To receive and approve the Council's insurance for 2026/27.

Other considerations

26. Reply from correspondence to NCC regarding the closure of the Morningthorpe Recycling Centre.

27. East Pye Solar – Notice of acceptance and an application for a Development Consent Order.

28. Application by the Horticultural Society for use of the Green on the 16th May.

29. To consider details for inclusion in the Parish Diary and Parish Magazine

Signed: W Alcock Date: 3rd May 2026

30. The Clerk to provide and receive items for the next agenda.
31. Clerk's Resignation*** – To be taken as a confidential item.
32. Date and time of the next meeting is 8th June 2026 at 07:00pm.

Exclusion of Press and Public (LGA 1972, Part 1, Schedule 12A, Section 100A(4)). To consider whether under Section 100A(4) of the Local Government Act 1972, the press and public should be excluded from the meeting on the grounds that the business to be transacted involves the likely disclosure of exempt information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972 and indicated against each item marked***