



PULHAM MARKET PARISH COUNCIL

Mrs W Alcock email clerk@pulhammarketparishcouncil.gov.uk Tel: 07352 165326

TO MEMBERS OF THE COUNCIL - You are hereby summoned to the Meeting of the Parish Council to be held at Pulham Market Memorial Hall.

On Monday 13th April 2026, commencing at 7.00pm

(Members of the public and press are welcome to join the meeting, please let the Clerk know in advance.)

AGENDA

1. To consider accepting apologies for absence
2. To receive any declarations of personal or prejudicial interest from members on any item to be discussed and consider any dispensations.
3. To approve and sign the Minutes of the last meeting held on 9th March 2026.
4. To receive a report from the Chair.
5. To receive reports on matters of interest to the parish from District and County Councillors
6. **Parishioner public forum** – when-ever possible, please advise the Clerk in advance of the meeting if you will be raising any points.
7. To consider correspondence from parishioner/s if any received.
 - I. Request to use playing field to form a Pulham Market Football Club
 - II. Complaint from resident regarding grass cutting in burial ground.
8. The Clerk (and Councillors where necessary) to provide an update on the matters arising from the minutes of the last meeting and provide any other information on actions that had been undertaken since the last meeting.

- i. Clerks Report
- ii. Closure of Morningthorpe Recycling Centre – Cllr DH
- iii. Report on the litter pick held on the 12th April – Cllr SP

9. To receive report on SAM data and report. If received.

10. Planning

a) Planning application for ratification

2026/0645 – Church Croft, Station Road, Pulham Market – Works to trees – Council supports this application.

b) Planning application for consideration

2026/0598 – 10 Copperfield Court, Pulham Market – Single storey cart shed/garage

c) Council to note planning decisions received

- i. 2026/0645 – Church Croft, Station Road, Pulham Market – Tree works – Approved.

11. Finance & Governance

- I. Council to note the bank reconciliation to the 31st March 2026
- II. Council to note receipts since the last meeting
- III. Council to approve payments since the last meeting.
- IV. Council to note budget monitoring report for the financial year 2025/26 and to consider moving un-spent budgets to earmarked reserves.
- V. To agree two Councillors to authorise payments for the next month.
- VI. Councillors to approve the Annual Governance and Accountability Return for 2025/26
 - a) Annual Governance Statement 2025/26
 - b) Section 2 – Accounting Statement 2025/26
 - c) Internal Auditors Report 2025/26 – for noting.

Vii To ratify the review of the Council's Asset Register at 31st March 2026 by Cllr SH.

Viii To note the re-declaration of compliance to the Pension Regulator

12. Tree Survey

To consider the Tree Survey and to consider and make a decision regarding the required work as indicated in the report.

13. Burial Ground

Burial Ground regulations and associated policies to be approved following amendments by the Burial Ground Working Party.

14. Grass Cutting Contract

To consider the current contract for grass cutting and if any amendments are required before it goes out to tender in September 26. The current contract expires on the 31st October 26.

15. Other Considerations

- a) To ratify the decision to allow the Church to hold services on The Green over Easter.
- b) To consider details for inclusion in the Parish Diary and Parish Magazine.
- c) The Clerk to provide and receive items for the next agenda.

16. Correspondence

- I. South Norfolk in Bloom – for consideration.

17. Date and time of the next meeting is 11th May 2026 at 07:00 pm.

18. Date to be confirmed for the Annual Parish Assembly must be before the 1st June.

19. To close the meeting.

Signed: W Alcock Date: 7th April 2026