



PULHAM MARKET PARISH COUNCIL

Mrs W Alcock email clerk@pulhammarketparishcouncil.gov.uk Tel: 07352 165326

TO MEMBERS OF THE COUNCIL - You are hereby summoned to the Meeting of the Parish Council to be held at Pulham Market Memorial Hall.

On Monday 9th March 2026, commencing at 7.00pm

(Members of the public and press are welcome to join the meeting, please let the Clerk know in advance.)

AGENDA

1. To consider accepting apologies for absence
2. To receive any declarations of personal or prejudicial interest from members on any item to be discussed and consider any dispensations.
3. To approve and sign the Minutes of the last meeting held on 9th February 2026.
4. To receive a report from the Chair.
5. To receive reports on matters of interest to the parish from District and County Councillors
6. **Parishioner public forum** – when-ever possible, please advise the Clerk in advance of the meeting if you will be raising any points.
7. To consider correspondence from parishioner/s if any received.
 - I. Nursery proposal
 - II. Music Day
 - III. Request for use of the car park by the Horticultural society.
8. The Clerk (and Councillors where necessary) to provide an update on the matters arising from the minutes of the last meeting and provide any other information on actions that had been undertaken since the last meeting.
9. To receive report on SAM data and report. If received.
10. **Planning**

a) Planning application for consideration

None received at time of drafting agenda.

b) Council to note planning decisions received

- i. **2026/0400** – 24 Mill Lane, Pulham Market – approval of condition details.

11. Finance & Governance

- I. Council to note the bank reconciliation to the 28th February 2026
- II. Council to note receipts since the last meeting – None received.
- III. Council to approve payments since the last meeting.
- IV. Council to note budget monitoring report to 28th February 2026
- V. To agree two Councillors to authorise payments for the next month.
- VI. To review and approve the following policies:-
 - a) Asset Management and Village Management Policy
 - b) Complaints Policy
 - c) Data Protection Privacy Notice
 - d) Data Protection Regulation Policy
 - e) Freedom of Information Policy and Publication Scheme
 - f) Health and Safety Policy

- g) Financial Risk Policy
- h) Risk Management Policy

VII To approve the Council's Asset Register at 31st March 2026.

12. Tree Survey ***

To review the quotations received for tree survey for trees which are the responsibility of the Council and to take decision on successful contractor.

To be taken in confidence.

13. Burial Ground

Burial Ground regulations and associated policies to be approved following amendments by the Burial Ground Working Party.

14. Other Considerations

- a) To consider details for inclusion in the Parish Diary and Parish Magazine.
- b) The Clerk to provide and receive items for the next agenda.

16. Correspondence

- I. Great British Spring Clean - to consider and agree a date for litter pick if appropriate.
- II. South Norfolk Community Awards – For consideration for nominations if appropriate.

17. Date and time of the next meeting is 13th April 2026 at 07:00 pm.

18. To close the meeting.

Signed: W Alcock Date: 3rd March 2026

Exclusion of Press and Public (LGA 1972, Part 1, Schedule 12A, Section 100A(4)). To consider whether under Section 100A(4) of the Local Government Act 1972, the press and public should be excluded from the meeting on the grounds that the business to be transacted involves the likely disclosure of exempt information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972 and indicated against each item marked***