



PULHAM MARKET PARISH COUNCIL

Mrs W Alcock email clerk@pulhammarketparishcouncil.gov.uk Tel: 07352 165326

TO MEMBERS OF THE COUNCIL - You are hereby summoned to the Meeting of the Parish Council to be held at Pulham Market Memorial Hall.

On Monday 9th February 2026, commencing at 7.00pm

(Members of the public and press are welcome to join the meeting, please let the Clerk know in advance.)

AGENDA

1. To consider accepting apologies for absence
2. To receive any declarations of personal or prejudicial interest from members on any item to be discussed and consider any dispensations.
3. To approve and sign the Minutes of the last meeting held on 12th January 2026.
4. To receive a report from the Chair.
5. To receive reports on matters of interest to the parish from District and County Councillors
6. **Parishioner public forum** – when-ever possible, please advise the Clerk in advance of the meeting if you will be raising any points.
7. To consider correspondence from parishioner/s if any received.
 - I. None received at time of drafting agenda
8. The Clerk (and Councillors where necessary) to provide an update on the matters arising from the minutes of the last meeting and provide any other information on actions that had been undertaken since the last meeting.
9. To receive report on SAM data and report from the Community Speedwatch Group. If received.
10. **Planning**

a) Planning application for consideration

None received at time of drafting agenda.

b) Council to note planning decisions received

- I. 2025/3538 – The Old Rectory The Green Pulham Market – Details for Conditions 3 and 4 of 2025/2151 - (3) Roof tiles, (4) Bat Boxes – Conditions approved.
- II. 2025/3444 - 8 Rectory Terrace, Harleston Road, Pulham Market – Replace existing deteriorated front and rear doors with similar style – Approval with conditions.

11. Finance & Governance

- I. Council to note the bank reconciliation to the 31st January 2026
- II. Council to note receipts since the last meeting
- III. Council to approve payments since the last meeting.
- IV. Council to note budget monitoring report to 31st December 2026
- V. To agree two Councillors to authorise payments for the next month.
- VI. To review and approve the following policies:-
 - a) Asset Management and Village Management Policy
 - b) Complaints Policy
 - c) Data Protection Privacy Notice
 - d) Data Protection Regulation Policy

- e) Freedom of Information Policy and Publication Scheme
- f) Health and Safety Policy
- g) Financial Risk Policy
- h) Risk Management Policy

VII. To note the Gifts and Hospitality Register up to 31st December 2025

12. Village Walk about

Councillors who attended the walk about on the 2nd February to report back to Council with recommendations for moving forward with the tree survey for all trees the Council are responsible for.

13. Memorial Hall

- I. To consider awarding a grant to the Trustees of the Memorial Hall as a contribution towards replacing carpets and tables.
- II. Update on the registration of the Memorial Hall with the Land Registry and ratification of the Statement of Truth (ST3 form) by Cllr Hewitt which is required as part of the submission.

14. Burial Ground

Burial Ground regulations and associated policies to be approved following amendments by the Burial Ground Working Party.

15. Other Considerations

- a) To consider the application for use of The Green and car park for Music Day on 28th June 26.
- b) Reminder of appointing a Chair at the May meeting. Cllr Hewitt has indicated that he does not wish to continue with the role of chair for 2026/27.
- c) To consider the date for the parish meeting.
- d) To consider details for inclusion in the Parish Diary and Parish Magazine.
- e) The Clerk to provide and receive items for the next agenda.

16. Correspondence

- I. Norfolk County Council – risks of aging streetlights.

17. Date and time of the next meeting is 9th March 2026 at 07:00 pm.

18. To close the meeting.

Signed: W Alcock Date: 3rd February 2026