



PULHAM MARKET PARISH COUNCIL

Mrs W Alcock email clerk@pulhammarketparishcouncil.gov.uk Tel: 07352 165326

TO MEMBERS OF THE COUNCIL - You are hereby summoned to the Meeting of the Parish Council to be held at Pulham Market Memorial Hall.

On Monday 12th January 2026, commencing at 7.00pm

(Members of the public and press are welcome to join the meeting, please let the Clerk know in advance.)

AGENDA

1. To consider accepting apologies for absence
2. To receive any declarations of personal or prejudicial interest from members on any item to be discussed and consider any dispensations.
3. To approve and sign the Minutes of the last meeting held on 8th December 2025.
4. To receive a report from the Chair.
5. To receive reports on matters of interest to the parish from District and County Councillors
6. **Parishioner public forum** – when-ever possible, please advise the Clerk in advance of the meeting if you will be raising any points.
7. To consider correspondence from parishioner/s if any received.
 - I. Thank you from resident regarding footpath clearance.
8. The Clerk (and Councillors where necessary) to provide an update on the matters arising from the minutes of the last meeting and provide any other information on actions that had been undertaken since the last meeting.
9. To receive report on SAM data and report from the Community Speedwatch Group. If received.
 - I. Consider the format of the SAM data monitoring report.
 - II. To consider the future of the Pulham Market Community Speedwatch Group.
10. **Planning**

a) Planning application for consideration

None received at time of drafting agenda.

b) Council to note planning decisions received

- I. 2025/2081 – 8 Rectory Terrace, Harleston Road, Pulham Market – Oak framed open porch, new garden room to rear, new cartshed/store to front of property, erection of summer house – Approval with conditions.
- II. 2025/2082 - 8 Rectory Terrace, Harleston Road, Pulham Market – Listed building consent - Oak framed open porch, new garden room to rear, new cartshed/store to front of property, erection of summer house – Approval with conditions.
- III. 2025/3022 & 3023 – Falkland House, Colegate End Road, Pulham Market – Householder/Listed building consent – Side extension, replacement porch, new en-suites and replacement windows – Approval with conditions.

11. Finance & Governance

- I. Council to note the bank reconciliation to the 31st December 2025
- II. Council to note receipts since the last meeting
- III. Council to approve payments since the last meeting.

- IV. Council to note budget monitoring report to 31st December 2025
- V. To approve appointment of the internal auditor for 2025/26 audit.
- VI. To review the current working groups and their membership and terms of reference.
- VII. To agree two Councillors to authorise payments for the next month.
- VIII. Carried forward from the last meeting. Consider adoption of the Persistent or Vexatious Policy as presented.
- IX. Carried forward from the last meeting. Consider adoption of the Tree management policy.
 - a) Discuss and agreed the requirements for the recording of trees for which the Council is responsible for to allow a tree survey to take place.

12. Playing Field

- I. Consider and approve the Wayleave agreement from UKPN for works to the playing field.

13. Burial Ground

- a) Consider next steps for completion of ground works and hedge trimming to burial grounds and additional costs. Cllr AM to present his findings regarding grants for planting a new substantial hedge.

15. Other Considerations

- a) Carried forward from last meeting. Survey to parishioners on how Council facilities are used.
- b) To consider the Christmas tree light-up event date for the 30th November 2026.
- c) To consider details for inclusion in the Parish Diary and Parish Magazine.
- d) The Clerk to provide and receive items for the next agenda.

16. Correspondence

- I. South Norfolk Council – Consultation from the Licencing Team.

17. Date and time of the next meeting is 9th February 2026 at 07:00 pm.

18. To close the meeting.

Signed: W Alcock Date: 6th January 2026